

Change of Bank Account Details

NOTE: This form contains form fields - you can type directly into the form, print the form, sign it and then send signed form to Smartsalary for processing. **Please remember to sign the form before sending it to Smartsalary for processing.**

Section A - Your Personal Details

Employer	<input type="text"/>	Payroll Number	<input type="text"/>
Given Name(s)	<input type="text"/>	Surname	<input type="text"/>
Contact Number	<input type="text"/>		
Smartsalary Account Number (if currently packaging)	<input type="text"/>	Log in to your online Smartsalary account at qld.smartsalary.com.au to find your account number	

Section B - Your Bank Account Details

Current Bank Account Details

Bank Name	<input type="text"/>	Name of Account Holder	<input type="text"/>
BSB	<input type="text"/>	Account Number	<input type="text"/>

New Bank Account Details

Bank Name	<input type="text"/>	Name of Account Holder	<input type="text"/>
BSB	<input type="text"/>	Account Number	<input type="text"/>


Section C - Employee Declaration

I hereby declare that:

- * The information provided is true and correct to my knowledge; and
- * I have read and accept the Smartsalary Terms & Conditions available on the Smartsalary website.

Direct Debit Request Declaration

- * I acknowledge that upon cessation of my salary package, any amounts owed by me in relation to my salary packaging that have not been collected from my pay must be paid directly by me. I request Smartsalary (User ID 373142) to direct debit the bank account held by Smartsalary as my Personal Bank Account for these amounts owing.
- * I have read and understand the Direct Debit Service Agreement available on the Smartsalary website.

Signature:  _____

Date

IMPORTANT: This section must be signed otherwise your application will not be processed.

Privacy notice

The salary packaging administrator is collecting your personal information on this form for the purpose of processing your salary packaging agreements. The salary packaging administrator will pass your personal information on to your agency's payroll section as part of the administration of your salary packaging agreements, Queensland Government Procurement in relation to the management of the salary packaging arrangement, and Queensland Treasury for auditing purposes. Your personal information will not be used for any other purpose or disclosed to any other third party, without your consent, unless authorised or required by law.